

# CAPSA

## ZOOM GUIDE FOR PARTICIPANTS

The first step to participating in the Creative Labs this summer is to download the **Zoom App** to your computer or smartphone.

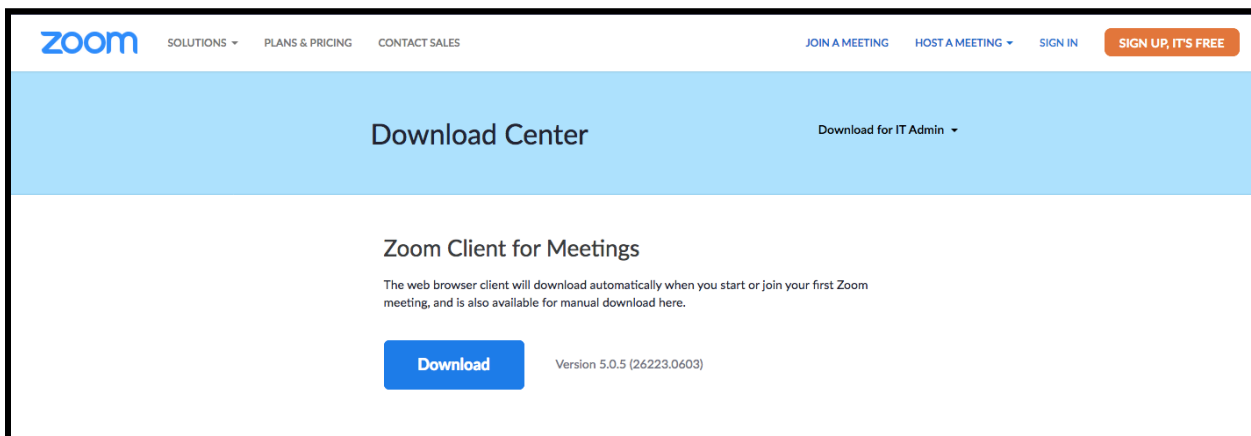


### COMPUTER DOWNLOAD

Click this link to download Zoom. <https://zoom.us/download>

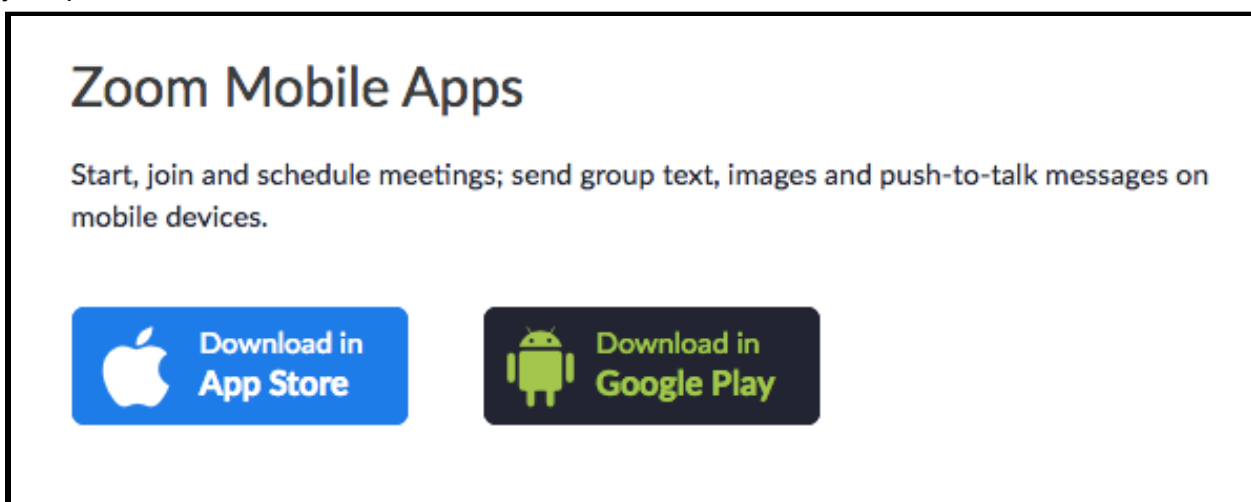
Click the Download button and follow the prompts.

You will be taken through steps to create an account.



### SMARTPHONE DOWNLOAD

If you would prefer to use your smartphone, then you can download it from the App Store or Google Play on your phone.



## STEP-BY-STEP LOGIN DIRECTIONS

Click Here:

[Directions For Android Phone](#)

Click Here:

[iPhone & iPad](#)

## JOINING THE ZOOM MEETING

Now that you have created an account, be sure to **save your login and password**.

In an email sent by the CAPSA staff, you will receive a **meeting link** and **meeting ID**.  
**Save this email.**

You will use this same link to join the creative lab Monday through Friday.  
You can find the link and meeting ID in the email sent by your instructor.

Example below:

**CAPSA Coordinators is inviting you to a scheduled Zoom meeting.**

**Topic: CAPSA 2021 ART CREATIVE LAB - Week 1**  
Time: Jul 5, 2021 01:00 PM Pacific Time (US and Canada)  
Every day, until Jul 9, 2021, 5 occurrence(s)  
Jul 5, 2021 01:00 PM  
Jul 6, 2021 01:00 PM  
Jul 7, 2021 01:00 PM  
Jul 8, 2021 01:00 PM  
Jul 9, 2021 01:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.  
Daily: <https://calarts.zoom.us/meeting/tjMrdu-vrj4qHdJjtoKw9wHuZmCCdZxu6h5l/ics?icsToken=98tyKuCvqDosHdSQsB6BRoweBlj4M-3ziCVfgqd3tgvgKDcKdSvjDO9hEbZFCM2G>

Join Zoom Meeting  
<https://calarts.zoom.us/j/97616705076?pwd=VWl5RkQemZibldGWkdtZ0NYbHpwdz09>

**Meeting ID: 976 1670 5076**  
**Passcode: 120180**

One tap mobile  
+16699006833,,97616705076#,,,,\*120180# US (San Jose)  
+12532158782,,97616705076#,,,,\*120180# US (Tacoma)

Dial by your location  
+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 301 715 8592 US (Washington DC)  
+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)

Meeting ID: 976 1670 5076  
Passcode: 120180  
Find your local number: <https://calarts.zoom.us/u/apGBqksfi>

Once you click the link, the meeting will open.

You will be asked to provide a meeting ID first.

Your instructor will then grant you access to the meeting.

The Zoom app will ask to access your video and microphone. Click allow access.